



CITY OF MORGAN HILL

17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

**LIBRARY COMMISSION  
After Action  
SPECIAL MEETING**

**May 2, 2005**

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**Morgan Hill Civic Center**  
Council Chambers  
17555 Peak Avenue

<b>LIBRARY COMMISSION</b>	
Chair	Chuck Dillmann
Vice-Chair	Vacant
Commissioner	Jeanne Gregg
Commissioner	Charles Cameron
Commissioner	Einar Anderson
Commissioner	Bert Berson
Commissioner	John Macchia

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**7:00 P.M.**

**CALL TO ORDER**

Chair Dillmann called the meeting to order

**ROLL CALL ATTENDANCE**

Absent: Commissioner Anderson

**DECLARATION OF POSTING THE AGENDA**

Per Government Code 54954.2

**PLEDGE**

Pledge was led by Chair Dillmann

**PUBLIC COMMENT**

Carol O'Hare, President of the Friends of the Library and Co-Chair of the Local Committee for Measures A & B stated it remains positive Measures A and B will be successful. She added it is not too late to contribute to the campaign as the Committee is still has not reached its fundraising goal. Those interested in giving a contribution can obtain an envelope from her.

## **BUSINESS**

### **1. MORGAN HILL LIBRARY – SCHEMATIC DESIGN**

**Recommended Action: Information Item.** Commission will review schematic design as presented by Noll and Tam Architects and provide comments to City Council.

Recreation Manager Julie Spier introduced City Architect Jim Dumas and Noll and Tam representatives, Chris Noll and Merideth Marschak.

Mr. Noll provided background information on the Proposition 14 grant application to the State and the design for a 40,000 square foot library which accompanied that application. He then presented the schematic design for the new library. The footprint of the building is 28,000 square feet and noted that two areas are designed for future expansion: 1) the Children's area; and 2) Adult area. He presented the floor plan to the Commission. He stated the interior was designed for good sight lines with low shelving and lots of natural light.

Commissioner Cameron stated he had concerns in the following areas:

- 1) Distance from parking lot to entrance
- 2) Location of staff parking
- 3) Visibility of book drop
- 4) Location of Friends of the Library book drop
- 5) Number of square feet for assigned to space for library collection

Mr. Noll and Ms. Marschak addressed Commissioner Cameron's questions will provide further information on exact distances.

Mr. Noll then presented the exterior elevations. He explained the elevations were designed to fit into civic center campus.

Chair Dillmann opened the meeting to public comment. Morgan Hill resident and Library staff member, Suzy Mendez, stated the location of the book drop is not convenient for patrons. She suggested a drive-up or drive-through drop for convenience. She added she is aware the budget is limited and design changes at this point are probably not feasible.

Morgan Hill resident and Friends of the Library (FOL) President, Carol O'Hare, asked how the space dedicated to the FOL compares to the space in current library. Christ Noll responded he is not sure the number of square feet dedicated to the FOL in the current library, but the space in the new library is 450 square feet. Deputy County Librarian Sarah Flowers stated that does exceed the number of square feet in the current library.

Ruth Barefoot, resident and former Library Commissioner stated the location of the book drop could be confusing to patrons. She suggested moving it to the front of the building for easy access.

County Librarian Melinda Cervantes, speaking as a member of the public stated the shelving space in the new library will be approximately the same as in the current library. She added that shelving in the new library is lower in order to increase sight lines and to create a light and airy environment. This will be in sharp contrast to the current library, which has tall shelving that has reached maximum capacity. In regard to the location of the book-drop, she feels patrons will walk to the book-drop in its current location. Ms. Cervantes addressed the idea of a drive-up/drive-through book drop. She said it is challenging to design a book-drop with the actual drop on the driver's side. She added the JPA will consider the purchase of an automated sorting machine next year and the book drop in the current location will accommodate that equipment.

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Morgan Hill resident Andrew Pohl stated the reference desk obscures the full view of El Toro mountain, since the library is sunken into ground.

Commissioner Berson stated he had concerns regarding two issues: 1) view of El Toro; and 2) parking for library staff. Chris Noll responded the topography of the site is such that views of El Toro will be prominent from the west side of the building. Melinda Cervantes responded to the parking issue. She stated the city will share the south parking lot with city staff, but that library staff overflow parking will probably be on the street.

Commissioner Macchia asked about energy efficiencies in the building and if it will be LEED's certified. Chris Noll responded that budget constraints will not allow for LEED's certification. However, he added the materials and equipment were specifically selected to ensure efficiencies in energy use. The Library Building Team held a one day sustainability charette in which it was decided to incorporate as many energy saving features as possible. Merideth Marschak will provide the notes from this meeting.

Chair Dillmann asked questions regarding the following: 1) parking for disabled patrons; 2) the number and the height of trees that will be planted on site; and 3) the height of the wall located outside of the staff area. He noted the trees might contribute to a security risk as well as the wall outside of the staff area. Mr. Noll responded the parking spaces for disabled patrons are approximately 100 to 150 feet from the entrance. He added trees selected for the site will be tall and wall outside of the staff area will be approximately 4 feet high. Mr. Noll will present Chair Dillmann's concerns to the Library Building Committee. Mr. Dillmann then asked about the need for the community room. Deputy County Librarian Sarah Flowers responded the room will not be used solely as a community room but also a program room. Mr. Dillmann then asked if a cost analysis was conducted regarding future savings if a LEED's certification was achieved. Chris Noll responded a cost analysis had not been conducted. However, the Cost Estimator for the project, Scott Lewis, has a lot of experience in LEED's certification and incorporated high efficiency materials and equipment into the cost of the project.

The Commission agreed by consensus that the schematic design does have merit. A motion was made by Commissioner Macchia to recommend the Council proceed with the schematic design but that the concerns of the Commission be addressed. Commissioner Gregg seconded the motion. Motion approved (5:0). Please see following page for report to Council and approved recommendation. Please see Attachment "A" for approved recommendation and staff report to City Council.

**2. ADJOURNMENT** to next monthly meeting on **May 9, 2005 at 7:00 p.m. in Council Chambers**

Commissioner Cameron moved to adjourn the meeting. Commissioner Berson seconded the motion. Motion approved (5:0).